

State Theme – “Pursuit of Excellence”

Updated December 4, 2017

Date	Event
July 24, 2017	Board Meeting-Greensboro 3:00-5:00 pm
July 25, 2017	Regional Advisers/ Board member/ State Officer RCE training 8:30-11:30 am
July 23-27, 2017	CTE Summer Conference--Greensboro, NC
August 1, 2017	Online Membership Registration opens Super Sweeps begins
September 1, 2017	First Day for MOS Word & Excel Exams
September 6, 2017	Webinar: Welcome Back
September 8-9, 2017	NC FBLA Board Meeting - Raleigh Additional information to be sent to attendees. Members to attend include State Officers, Board Members, State Staff, and invited guests.
September 11, 2017	Fall Stock Market Game Begins
September 22, 2017	<u>Tomorrow's Business Leader</u>: Fall issue chapter news deadline
October 4, 2017	Webinar: Connect at the NFLCs
October 11, 2017	NFLC—Buffalo, NY Early bird Registration deadline LifeSmarts competition begins @ 10:00 am
October 18, 2017	NFLC- St. Louis, MO Early Bird Registration Deadline
October 20, 2017	First National Membership Dues Postmarked. Mail state and national dues to the national office. This will give them time to be received and entered at National to qualify students for Regional Competitive Events. Membership deadline for fall publications and chapter/state Membership awards at NFLC's (N) Super Sweeps ends
October 21, 2017	Virtual Business Finance Fall Challenge Begins Virtual Business Management Challenge Begins
October 25, 2017	NFLC – New Orleans, LA Early Bird Registration Deadline
November 1-30, 2017	Prematurity Awareness Month
November 1, 2017	Non-stop November begins
November 1, 2017	First Semester NC FBLA Membership dues Receipt Deadline. Dues must be received and processed by FBLA National in order for students to compete in Regional Competitive Events.
November 1, 2017	Receipt Deadline for Regional Competitive Event (RCE) Entry Forms for ALL REGIONS. Regional Competitive Event entry forms must be received by your regional board member. Receipt Deadline for NC FBLA State and National Officer Applications. Mail applications to NC FBLA State Adviser. All candidates for Regional Vice Presidents positions will be screened at the region during RCE. A copy of the state office application needs to be made to regional board member.

All RECEIPT dates that fall on the weekend will default to the following Monday.
All National mandated dates have are marked by an (N) after the event description

Calendar of Activities 2017-2018

Date	Event
November 3-4, 2017	NFLC—Buffalo, NY
November 11, 2017	LifeSmarts competition ends
November 10-11, 2017	NFLC—St. Louis, MO
November 15, 2017	<u>American Enterprise Day</u>
November 16, 2017	<u>Tomorrow's Business Leader</u> , winter issue copy deadline
November 17, 2017	March of Dimes World Prematurity Day
	Virtual Business Finance Fall Challenge Ends Virtual Business Management Fall Challenge Ends
November 17-18 2017	NFLC-New Orleans, LA
December 1, 2017	Receipt Deadline for Adviser of the Year Nomination Form. Email electronically to the NC FBLA State Adviser at maryjane.thomas@dpi.nc.gov
	Receipt Deadline for NC FBLA Executive Board nominations. Email to the NC FBLA State Adviser at maryjane.thomas@dpi.nc.gov
	Receipt Deadline for Business Person of the Year Nomination Form. Email electronically to the NC FBLA State Adviser at Maryjane.thomas@dpi.nc.gov
December 10, 2017	Nonstop November ends
December 15, 2017	Dues deadline to receive winter publications
	Fall Stock Market Game ends
January 1, 2018	Action Awareness begins
January 12, 2018	2nd National Membership Dues Postmarked. Mail state and national dues to the national office. This will give them time to be received and entered at national office to qualify students for State Level Competitive Events.
January 15, 2018	March of Dimes Grant: Application Deadline

All Project RECEIPT dates that fall on the weekend will default to the following Monday.
All National mandated dates have are marked by an (N) after the event description

Date

January 15, 2018

Event

Receipt Deadline for the following projects and competitive events (All events will be uploaded unless noted below) **4 copies of scholarship materials;** 6 copies of Future Business Leader, Job Interview)

Mail events to Mary Jane Thomas, NC FBLA, 6358 Mail Service Center, Raleigh, NC 27699-6358

All Forms will be completed online at <http://ncfbla.org/ncfblupload/>

1. Adviser of the Year Portfolio – Email electronically to maryjane.thomas@dpi.nc.gov
2. Alsup Business Scholarship – **Mail (4) labeled folders to address above**
3. American Enterprise Project – **Complete Chapter Event Entry Form & Upload Report**
4. American Enterprise Project – ML – **Complete Chapter Event Entry Form & Upload Report**
5. Banking & Financial Systems – **Complete Competitive Event Entry Form**
6. Business Ethics – **Complete Competitive Event Entry Form**
7. Business Financial Plan – **Complete Competitive Event Entry Form & Upload Report**
8. Business Plan Project – **Complete Competitive Event Entry Form & Upload Report**
9. Coding Programming – **Complete Statement of Assurance & Upload Project/Link**
10. Community Service Project – ML – **Complete Chapter Event Entry Form & Upload Report**
11. Community Service Project, Roy Allen Award – **Complete Chapter Event Entry Form & Upload Report**
12. Computer Game & Simulation Programming – **Complete Statement of Assurance & Upload Project/Link**
13. Computer Slide Show – ML – **Complete Statement of Assurance & Upload Project**
14. Crime Prevention Project – High School – **Complete Chapter Event Entry Form & Upload Report**
15. Crime Prevention Project – ML – **Complete Chapter Event Entry Form & Upload Report**
16. Desktop Publishing – ML – **Complete Statement of Assurance & Upload Project**
17. Digital Video – **Complete Statement of Assurance & Upload Link**
18. E-Business – **Complete Statement of Assurance & Upload Link**
19. Emerging Business Issues – **Complete Competitive Event Entry Form**
20. Entrepreneurship – **Complete Competitive Event Entry Form**
21. Future Business Leader – Mail 6 labeled folders to address above
22. Global Business – **Complete Competitive Event Entry Form**
23. Gold Seal Chapter Award of Merit – ML – **Complete Chapter Event Entry Form & Upload Report**
24. Graphic Design – **Complete Competitive Event Entry Form**
25. Help Desk – **Complete Competitive Event Entry Form**
26. Honorary Life Member Award – Email electronically to maryjane.thomas@dpi.nc.gov
27. Hospitality Management – **Complete Competitive Event Entry Form**
28. Introduction to Business Presentation – **Complete Competitive Event Entry Form**
29. James L. White Scholarship – **Mail (4) labeled folders to address above**
30. Job Interview portfolio – Mail (6) labeled folders to address above
31. King's College/Sonja H. Litton Scholarship – **Mail (4) labeled folders to address above**
32. Local Chapter Activities Report-ML – **Complete Chapter Event Entry Form & Upload Report**
33. Local Recruitment of Chapters – **Complete Chapter Event Entry Form & Upload Report**
34. Local Recruitment of Chapters-ML – **Complete Chapter Event Entry Form & Upload Report**
35. Management Decision Making – **Complete Competitive Event Entry Form**
36. Management Information Systems – **Complete Competitive Event Entry Form**
37. Marketing – **Complete Competitive Event Entry Form**
38. Mobile Application Development – **Complete Statement of Assurance & Upload Project/Link**
39. Multimedia and Website Development – ML – **Complete Statement of Assurance & Upload Project/Link**
40. NC ACTE-BE Broyhill Leadership Scholarship – **Mail (4) labeled folders to address above**
41. NCBEA Outstanding Student Service Award – **Mail (4) labeled folders to address above**
42. Network Design – **Complete Competitive Event Entry Form**
43. Partnership with Business Project – **Complete Chapter Event Entry Form & Upload Report**
44. Public Service Announcement – **Complete Statement of Assurance & Upload Link**
45. Publication Design – **Complete Competitive Event Entry Form**
46. Social Media Campaign – **Complete Competitive Event Entry Form**
47. Spirit events – Regional Adviser will email 1st place regional winner(s) ONLY to maryjane.thomas@dpi.nc.gov
48. Sports & Entertainment Management – **Complete Competitive Event Entry Form**
49. UNC-G Bryan School of Business and Economics Scholarship – **Mail (4) labeled folders to address above**
50. Website Design – **Complete Statement of Assurance & Upload Link**
51. Who's Who in FBLA – **Mail in application and narrative**

**All Project RECEIPT dates that fall on the weekend will default to the following Monday.
All National mandated dates have are marked by an (N) after the event description**

Date

Event

January 15 –
January 29, 2018

Online Registration Dates for SLC 2018

Please note:

- Registration dates have been extended to insure that all advisers have time to register attendees
- Advisers can make all event registration changes necessary without having to contact the State Adviser.
- There is no late registration period nor late registration fee
- No event substitutions can be made once registration ends
- No one can be registered once registration ends.
- All home-site production tests will be mailed based on students registered on this date

All online objective tests will be based on students registered on this date.

January 22, 2018

Spring Stock Market Game Begins

January 29, 2018

Online Registration for SLC CLOSES at 5:00PM

- There is no late registration period nor late registration fee
- No event substitutions can be made once registration ends
- No one can be registered once registration ends.
- All home-site tests will be mailed based on students registered on this date
- All objective tests will be based on students registered on this date.

January 30, 2018

LifeSmarts Competition Begins

February 1-28, 2018

National Career and Technical Education Month

February 1, 2018

Receipt Deadline for submitting contributions to James L. White Scholarship Fund. The scholarship fund is supported by NC FBLA member contributions.

Receipt Deadline for the following SLC competitive events:

1. **Gold Seal Chapter Award of Merit –Complete Chapter Event Entry Form & Upload**
2. **Helen Ragan Chapter of the Year Award - Complete Chapter Event Entry Form & Upload**
3. **Joyce M. Keller Local Chapter Annual Business Report - Complete Chapter Event Entry Form Upload**

NOTE: All must be submitted with the correct entry form to be received by this date. Please read the revised guidelines to insure proper formatting of the Helen Regan report.

Receipt Deadline for submitting materials (photographs, articles, etc.) for historical DVD and scrapbook. Send materials to one of the designated Vice Presidents: Scrap bookers

February 3, 2018

**Virtual Business Finance Challenge Begins
Virtual Business Management Challenge Begins**

February 4-10, 2018

FBLA-PBL Week

February 4: Share your FBLA-PBL Story Day

February 5: Webinar: National Presidents’ Forum

February 6: Each One Reach One Day

February 7: Adviser Appreciation Day/Professional Attire Day

February 8: Career Awareness Day

February 9: FBLA-PBL Spirit Day

February 10: Community Service Day

February 5, 2018

State office will email NC FBLA SLC Home-site Production tests to proctors. Advisers, please notify proctors that they have been emailed, inform them of the home-site tests and students that are to take them, and ask them to inform the appropriate local adviser when they are received. (Computer Applications, Database Design & Application, Keyboarding – I, Keyboarding –II, Spreadsheet Application –HS, Spreadsheet – ML, Word Processing)

All Project RECEIPT dates that fall on the weekend will default to the following Monday.

All National mandated dates have are marked by an (N) after the event description

Date

Event

February 5 -19, 2018

SLC Online testing available. Monday thru Monday – 7:55am -6:00pm

Schedule to be determined by local proctor.

Note –

- **Team events are taken together on one (1) computer, EXCEPT for:**
- **Parliamentary Procedure – each team member takes the test and the program calculates the score and indicates which is the highest.**

February 7, 2018

Notify State Adviser if your proctor has not received expected NC FBLA SLC Home-site Production tests; Notify Kurt Garner at garnerk@pitt.k12.nc.us for all other online tests EXCEPT for highlighted home-site productions above

February 9, 2018

Receipt Deadline for hotel reservations for NC FBLA SLC. (Reservations must be received by hotel by this deadline)

Receipt Deadline for NC FBLA Membership Achievement Award Applications and for NC FBLA 100% Class Participation Award Applications to be submitted to state adviser (NC FBLA Chapter Management Handbook, Pages 57 – 58).

February 9, 2018

Receipt Deadline for payment of SLC Registration Fees is due.

Please include:

1. Final list of attendees
2. A copy of the bill (which will print from the online registration system)
3. The check to cover all registrations
4. All required transcripts
5. **List of Delegates – signed by each attendee**

Receipt Deadline for receiving written request for SLC registration refund. Any cancellation requests received in writing by this date are eligible to receive 50% of the registration cancellation amount.

February 21, 2018

Tomorrow’s Business Leader—Spring Issue Chapter News Deadline

February 17, 2018

Officer Candidate Screening
(Candidates for NC FBLA President)
Location: Raleigh, NC
Time: 9:00 am – 12:00 noon

February 19, 2018

Online Objective Testing Period ends at 6 PM

February 24, 2018

LifeSmarts Competition Ends

February 26, 2018

Receipt Deadline for Home-site Production Tests (To be uploaded by student per email instruction to proctor)

March 1, 2018

Last day for MOS Word & Excel exams

Action Awareness Ends

Receipt Deadline for BAA Future, Business & Leader Achievement Awards (N)

Receipt Deadline for CSA (Community & Service Awards)

Receipt Deadline for FBLA Middle Level Achievement Program (MAP)(N)
Send to the national office. Read National Guidelines for instructions.

Receipt Deadline for NLC national dues. This deadline determines the eligibility for voting delegates, chapter awards, and competitive events for the NLC. This is not state criteria, it is a national one.(N)

National dues deadline to receive spring publications (N)

March 3, 2018

Virtual Business Finance Challenge Ends @ 5:00 pm
Virtual Business Management Challenge Ends @ 5:00 pm

March 18, 2018

NC FBLA Board Meeting
Koury Convention Center, Greensboro, NC

March 19-21, 2018
Monday - Wednesday

NC FBLA State Leadership Conference
Greensboro, NC – Koury Convention Center

All Project RECEIPT dates that fall on the weekend will default to the following Monday.
All National mandated dates have are marked by an (N) after the event description

Calendar of Activities 2017-2018

Date	Event
April 1, 2018	<p>Receipt Deadline for the following events and awards to be received at National FBLA Office (N):</p> <ol style="list-style-type: none"> 1. Membership Madness and Membership Mania 2. FBLA Membership Achievement Award 3. FBLA 100 Percent Class Participation 4. Connect Ten 5. Diamond Chapter 6. Good Neighbor 7. Market Share Awards 8. FBLA Outstanding Chapter 9. Distinguished Business Leader Scholarship 10. Membership Achievement Awards 11. Big 10 Awards membership deadline 12. National Bylaws Amendment
April 18, 2018	Webinar: 2017 NLC (Anaheim, CA)
April 25, 2018	BAA America Awards and CSA America awards: Receipt deadline
April 30, 2018	Professional Membership Recognition Awards: Receipt Deadline
May 1, 2018	FBLA Adviser Wall of Fame: Application postmark deadline(N)
May 4, 2018	Spring Stock Market Game ends
May 9, 2018	<p>National Leadership Conference: Intern application receipt deadline All prejudged materials must be received at the national center</p>
May 15, 2018	<p>National officer candidate application: Receipt deadline (5:00 p.m. EST) March of Dimes Fundraising Report sent to NC MoD Office</p>
May 20, 2018	All competitive computer production tests must be received at the national center via online submission
May 20, 2018	FBLA NLC and IFL: Early Bird Registration Deadline
May 18-20, 2018	State Officer Training (Tentative Dates) Raleigh
June 28 – 29, 2018	IFL 2018 – Baltimore, MD
June 29 - July 2, 2018	<p>2018 NLC—Baltimore, MD CTE Summer Conference</p>

**All Project RECEIPT dates that fall on the weekend will default to the following Monday.
All National mandated dates have are marked by an (N) after the event description**